

Illinois Association of Public Procurement Officials, Inc.
A Chapter of the National Institute of Governmental Purchasing, Inc.

Scholarship Program

DEADLINE FOR SUBMITTAL OF APPLICATION
THE LAST BUSINESS DAY IN MARCH OF EACH YEAR

Scholarship Application

NAME	
Office Address	
City, State, Zip	
Agency Name	
Office Phone	
Office Fax	
E-mail Address	
Purpose of Scholarship Requested	
For Calendar Year Ending	
Amount Requested (maximum allowed \$650)	

ACTIVITY	POSSIBLE POINTS	YOUR POINTS
IAPPO Chapter Member (mandatory)	1	
NIGP National Member	1	
IAPPO Chapter Officer	3	
IAPPO Chapter Board Member	2	
Certification (CPPO, CPPB, C.P.M.)	2	
Attendance at IAPPO Biannual Conference (1 point per conference)	2	
Committee Chairperson for IAPPO Sponsored Event	2	
Work on Committee for an IAPPO Sponsored Event	1	
Work on IAPPO Special Project	1	
Teach NIGP Sponsored Class	3	
Submit/Publish an Article in the IAPPO Newsletter	1	
Sponsor a New Member in the IAPPO Chapter	1	
TOTAL POINTS (minimum accepted 3)		
Were funds previously rejected by your entity/agency?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

***Points are earned per preceding calendar year.**

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Requirements and Criteria

Scholarships may be used for any of the following functions:

1. Registration fees for any NIGP or IAPPO sponsored educational seminar.
2. Registration fees or expenses associated with the NIGP National Forum.
3. Registration fees or expenses associated with any NIGP or IAPPO Chapter Vendor Exposition and Training Conference.
4. Oral and written certification examination fees (CPPO and CPPB only), particularly if the applicant's entity has denied the funding.
 - Any active "Regular Member" (as defined in the Bylaws) for a period of not less than one (1) year may apply for a scholarship. All applicants must be a member in good standing of the IAPPO Chapter of NIGP with dues current for a minimum of one (1) year.
 - Scholarship awards are based on a point system. Applications for scholarship must be accompanied by a letter stating that application for funds was first made to the requestor's entity (agency).
 - The Chapter President must receive applications for scholarships before 5 p.m., on the last business day in March of each year to be eligible for consideration. Late submittals will not be considered. Points will be considered for activities during the preceding calendar year. Scholarships will be awarded as soon as practicable, and recipients will be notified by mail.
 - Scholarship points are nontransferable.
 - Evidence or supporting documentation of points earned must be submitted with application.
 - Only the points shown on the application will be used.
 - Points may be awarded only for accomplishments within the calendar year immediately preceding the application (with the exception of points for certifications such as CPPB, CPPO, CPM, etc.).
 - Applications must be submitted by the established deadline. No late applications will be considered.
 - Applications will be reviewed by the committee and recommended to the President for approval, whose decision will be final.

- Awards will be based on the highest score. In cases of tie scores, the IAPPO Board reserves the right to determine the final scholarship awards at its discretion based on a majority vote of the Board.
- The number of Scholarships awarded will be based on budgeted funds. IAPPO reserves the right to limit the number of scholarships awarded per person per year. IAPPO anticipates awarding up to three (3) scholarships for the current application period. Scholarships will be awarded based upon the point system established.
- Scholarships will not cover meals.
- The scholarship award must be used within one (1) calendar year from the date of the award, unless a prescheduled NIGP seminar or other function has been canceled. Failure to use the awarded scholarship shall forfeit the individual's rights to said funds, and the funds shall be returned to the IAPPO Scholarship Program for future applicants.